

DATA PROTECTION ACT

BSSA complies with the Data Protection Act, 1998. The details which we hold about your business are used to administer your membership of the Association and to enable us to provide you with information which we believe may be of interest or benefit to you. Additionally, we may from time to time pass on your contact details to other BSSA members for networking purposes. If you do **NOT** wish your details to be disclosed to other members please tick the box ...

We do not in any circumstances disclose members' details to any third party.

The following guidelines will assist you in completing the membership application form overleaf.

If you are uncertain about any aspect, or if you need any additional information, please contact us.

Telephone: 01295 713333 (Monday to Friday, 9.00 a.m. to 5.00 p.m.) Fax: 01295 711665 E-mail: membership@bssa.co.uk

Membership categories

- Full member**

To be eligible for full membership you must carry on business as a non-food retailer in the United Kingdom.

This qualifying business activity may be conducted in conjunction with any non-qualifying (e.g. food retailing) activity.

The business may be carried on as a limited company, partnership or sole trader, or in any other legal form.

- Associate member**

Associate membership is available to anyone carrying on business as a manufacturer or wholesaler of non-food products, or as a provider of services to the retail industry.

Membership sectors

The association is organised into sectors relating to the nature of members' business activities. There are presently two sectors -

- Furnishing**

- Fashions and General Merchandise**

Each full member is assigned to one of these sectors depending on which most closely accords with the member's principal business activity. A member may belong to only one sector of membership at any particular time.

Further information on sector organisation is available on request.

Subscriptions

- Basis**

Subscriptions payable are dependent on size of business, as determined by the value of annual sales turnover excluding VAT.

Except for a new business, where a reasonable estimate may be used, the turnover amount will be that relating to the most recent complete trading year.

The subscription is subject to value added tax, and a VAT invoice will be forwarded following payment. The tax will normally be recoverable by VAT registered businesses.

Subscriptions relate to the calendar year and fall due for renewal annually on 1st January. A renewal reminder will be issued a few weeks prior to the due date and a VAT invoice will be forwarded following payment.

No refund or partial refund will be made in the event of withdrawal from membership during the year.

Full year rates for 2008 are as below. Proportionate reductions apply for members joining in the course of the year - telephone 01295 713333 for details.

- Rates for 2008 - full members**

	Net	VAT	Total
	£	£	£
Annual turnover:			
Up to £200,000	158.00	27.65	185.65
£200,000 to £500,000	251.00	43.93	294.93
£500,000 to £1 million	403.00	70.53	473.53
£1 million to £3 million	530.00	92.75	622.75
£3 million to £10 million	647.00	113.23	760.23
Over £10 million	886.00	155.05	1,041.05

- Rates for 2008 - associate members**

	Net	VAT	Total
	£	£	£
Annual turnover:			
Up to £10 million	180.00	31.50	211.50
Over £10 million	500.00	87.50	587.50

(The higher rate also applies to associate members wishing to use any of the Association's services, irrespective of turnover)

Please complete your membership application form as fully as possible. This will help us to process your application promptly and to provide access to our full range of services.

British Shops and Stores Association Limited is a company registered in England and Wales with company number 2584536. Registered office as overleaf.

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